

HIGH SCHOOL HIKERS ECOLOGY CAMP 2016
February 13-15, 2016

CHAIR: John Cummings

COMMITTEES:

A. Registration – John, Bob and Adaline - Create packet for schools including all required forms; collect registration list and fees from school advisors; transmit fees to treasurer; duplicate registration list for chairs needing names of all participants (T-shirt, First Aid, Program); give total student and adult count to Meal Chair; and keep in contact with all participating clubs.

B. Camping Logistics – Bob and Marc - Plan camp layout; prepare site map, stake school signs, set up large group shelters, rent portable toilets if necessary.

C. Meals & Snacks – Nylan and Darryl - Determine counts for each meal starting with dinner on Saturday and ending with breakfast on Monday; prepare and distribute lunches for Sunday; plan and prepare snacks for each night.

D. Service Projects – Jamie - Plan and coordinate service project; plan logistics for service project: work assignments, equipment, first aid, lunches, and water needs

E. Saturday Evening Program – Jamie, John and Gary - Plan evening program and contact presenters; reserve site and arrange transportation. John's Dad and Air Force personnel to give historical background and informational tour of facility. Air Force will need official request from High School Hikers.

F. Sunday Activity – Chuck – Possible hike on nearby trails, activity with Waianae Mountain Watershed Partnership.

G. Sunday Evening Program – John, Fred and Bob – Campfire at Timberline; Tai Crouch to do a stargazing activity near campfire site.

H. Evaluation – Pauline - Create an evaluation survey; distribute and collect responses; write summary report.

I. Mahalo Gifts – Chelsey - Purchase and present thank you gifts, leis/honoraria; write letters of appreciation to guest resource people.

J. Security – Ralph and John - Set up watch hours and responsibilities for camp security; set up communication network and emergency evacuation plan.

K. First Aid – Mark Lee - Secure first aid supplies; administer first aid when needed; receive registration list, medical information form and indemnification form from registration chair.

L. Firewood – Fred and Bob - Obtain firewood and assign team to light and monitor burning at designated campfire site.

L. T-Shirts – Sandra - Determine cost, design, and printing of T-shirts; distribute to schools and guests.

M. Port-a-potty and bathrooms - Erron -Organize schools to clean port-a-potties, bathrooms and general clean-up of camp site; set up and monitor basins for campers to clean personal mess kits.

N. Photography – Jamie, Ralph and Chuck - Create a visual document of Ecology Camp 2016.