

High School Hikers Ecology Camp 2017

February 18-19

Bellows air force Station

Chair: Fred Nakaguma

Committees:

- A. Registration – Fred and Bob** - Create packet for schools including all required forms; collect registration list and fees from school advisors; transmit fees to treasurer; duplicate registration list for chairs needing names of all participants (T-shirt, First Aid, Program); give total student and adult count to Meal Chair; and keep in contact with all participating clubs.
- B. Camping Logistics – Bob and Marc** - Plan camp layout; prepare site map, stake school signs, set up large group shelters, rent portable toilets if necessary.
- C. Meals & Snacks – Nylene and Darryl** - Determine counts for each meal starting with dinner on Saturday and ending with breakfast on Monday; prepare and distribute lunches for Sunday; plan and prepare snacks for each night.
- D. Saturday Afternoon Activities – Fred, Jamie and Bob**- Organize and coordinate workshops.
- E. Saturday Evening Program – ??????** - Plan evening program and contact presenters.
- F. Sunday Activity – Fred, Jamie and Bob** – Organize and coordinate service project and hike.
- G. Sunday Evening Program – ??????** - Plan evening program and contact presenters.
- H. Evaluation – ???????** - Create an evaluation survey; distribute and collect responses; write summary report.
- I. Mahalo Gifts – ???????** - Purchase and present thank you gifts, leis/honoraria; write letters of appreciation to guest resource people.
- J. Security – ??????** - Set up watch hours and responsibilities for camp security; set up communication network and emergency evacuation plan.
- K. First Aid – Mark Lee** - Secure first aid supplies; administer first aid when needed; receive registration list, medical information form and indemnification form from registration chair.
- L. Firewood – Fred and Bob**- Obtain firewood and assign team to light and monitor burning at designated campfire site.
- L. T-Shirts – Sandra** - Determine cost, design, and printing of T-shirts; distribute to schools and guests.^[1]_{SEP}
- M. Bathrooms – ????????** -Organize schools to clean port-a-potties, bathrooms and general clean-up of camp site; set up and monitor basins for campers to clean personal mess kits.^[1]_{SEP}
- N. Photography – Jamie, Ralph and ?????** - Create a visual document of Ecology Camp 2017.